

## Remote Learning Information for Parents

### December 2021 for Possible Use in January 2022

Dear Parents and Carers,

In the event of a 'fire break' lockdown being announce by the Government, we are being as proactive as we possibly can to ensure the continuity of learning for our students in the Trust. If this were to happen, we have a remote learning plan in place.

On the remote learning area of the Wigston Academy website: <http://wigstonacademy.org/remote-learning/> and Wigston College website: <http://www.wigstoncollege.org/>, students, parents and carers can access support documents which include: a guide to use school email addresses and Microsoft 365; a guide to using Teams and accessing Teams via an Xbox.

Students will be reminded of their log ins for learning activities such as My Maths before the end of term as well as log ins and passwords for Satchel:One and emails to facilitate accessing Teams when Live lessons are timetabled. In the event of a National Lockdown, we will email you a copy of your child's log-ins as well in case they have been misplaced.

For Year 7 students, we understand that this is quite overwhelming and a step up from the learning you may have completed in the first lockdown at primary school. For all our students, we understand that students are different and work differently to each other. Please remind all students that it if they are feeling overwhelmed, to please complete what they can, when they can and not to worry about things.

When putting the plan into place we have taken into consideration the parent and student feedback received from the last period of remote learning with regard to 'Live' lessons, including: having several children and not having enough equipment for all to use at the same time, Wifi provision not being reliable in the area families live and also more importantly maintaining student well-being.

#### Remote Learning Plan in Case of January 2022 Lockdown

Year group	Virtual Learning	Methodology
Year 13	Live lessons will be delivered <b>via Teams</b> as per student timetables. For non-contacts and private study, staff will set tasks to be completed in that time.	Teams
Year 12	Live lessons will be delivered <b>via Teams</b> as per student timetables. For non-contacts and private study, staff will set tasks to be completed in that time.	Teams
Year 11	Live lessons will be delivered as per student timetables <b>via Teams</b> , in double lessons this may include being set a task and then being asked to rejoin the teacher at a specified time. Where core PE or non-examined subject – independent learning using remote learning resources on the Web page and/or work set on Satchel/Teams	Teams Remote learning page on website Satchel:One
Year 10	Live lessons will be delivered as per student timetables <b>via Teams</b> , in double lessons this may include being set a task and then being asked to rejoin the teacher at a specified time. Where core PE or non-examined subject – independent learning using remote learning resources on the Web page and/or work set on Satchel/Teams	Teams Remote learning page on website Satchel:One

KS3	<p>Combination of recorded/narrated lessons, work set on Satchel:One and the National Oak Academy (NOA) as per work overview on the Remote learning page of the Wigston Academy Website for each specific year group.</p> <p><b>If the 2 week firebreak lockdown were to be extended:</b></p> <ul style="list-style-type: none"> <li>• Details of student emails, Microsoft guide and Teams guides sent to parents to prepare for some virtual lesson input live on Teams.</li> </ul> <p><b>What would this look like?</b></p> <ul style="list-style-type: none"> <li>• From week 3 there will be 2 English, 2 Maths and 2 Science live lessons a week scheduled on Teams as well as 1 Geography, 1 History, 1 MFL and one ADT lesson – this equates to at least 2 live lessons a day.</li> <li>• Where live learning is not taking place, please see above.</li> </ul>	<p>Remote learning overview on Wigston Academy Website and Satchel:One</p> <p>Teams, Satchel:One and Remote learning overview on Wigston Academy Website</p>
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### What will remote learning this look like for your child?

#### **Key Stage 3 (Years 7, 8 &9)**

In the event of a two week ‘firebreak’ national lockdown, students will find learning activities for all lessons on the remote learning overview on the Wigston Academy website and Satchel:One.

- Students should complete **3- 4 hours** of remote learning a day, using the learning tasks set on the remote learning overview, this includes National Oak Academy lessons that are recorded lessons.
- Tasks may also be set via Satchel:One, to consolidate learning.

#### **In the event of an extended lockdown, from the beginning of the third week;**

- See details above.

#### **Key Stage 4 - Year 10:**

- Students should complete **4-5 hours** of learning a day.
- This will be blended learning which consists of live lessons, some recorded/narrated and some with tasks set by teachers for students to complete independently. Approximately 80% of the timetable will involve contact with a teacher.
- Teachers will inform students where tasks are being set and uploaded for feedback.
- The live sessions will be scheduled at least 24 hours in advance on the Teams calendar and appear on the student’s calendar and they also receive an automated email about the session and it is advisable to click the RSVP to confirm attendance.

#### **Key Stage 4 – Year 11**

- Year 11 - The majority of lessons being live, some recorded/narrated and some independent study tasks set by teachers via Teams and/or Satchel:One, additional activities can be found on the remote learning page on the Wigston Academy website.
- Teachers will inform students where the tasks are being set and how they should be uploaded for feedback.

- The live sessions will be scheduled at least 24 hours in advance on the Teams calendar and appear on the student's calendar and they also receive an automated email about the session and it is advisable to click the RSVP to confirm attendance.

### **Key Stage 5 (Year 12 and 13)**

- 4-5 hours of learning a day, which includes independent study time and tasks set by their teachers on Teams or via Satchel:One.
- The majority of lessons will be live.
- Teachers will instruct students how and where to upload work for assessment.

### **Feedback for students:**

Teachers will set regular tasks and activities for students in all years, and they will receive feedback. The feedback students receive will be in a variety of formats as per the examples below:

- Whole class feedback in 'live' lesson
- A voice note for students or chat comments during a lesson
- 1-to-1 interaction tools – for example a Satchel:One feedback message
- The use of google forms and/or Teams forms – this provides immediate feedback to students when it is submitted.
- Quizzes on Satchel:One / Everlearner (PE/Sport) / Kahoot and Quizziz – immediate feedback
- Adaptive learning software – for example 'Socrative' in Computer Science
- Written feedback on uploaded documents such as research tasks and essay questions etc. via Satchel:One or Teams etc.

### **Jargon Busting:**

Live lesson – this is where a teacher is in real time delivering to your child.

Recorded/Narrated lesson – this is pre-recorded/narrated lesson which will be set on Satchel:One or your child being directed to a lesson on the approved National Oak Academy, or for GCSE and A Level PE/Sport students the use of Everlearner.

### **Teams:**

- Students will receive an email as well as the lesson appearing in their Teams calendar
- Teachers may ask students to complete a task and upload to Teams for assessment or set a Teams Form which will provide immediate feedback regarding their understanding of the content.
- If unsure – students need to refer to the WAT Teams guide for students, which can be found on the remote learning page.

### **Satchel:One:**

- Satchel:One is a national platform for schools, when teachers set lessons, they are able to select the day it is set and a day the task should be completed by. However, we have no

control of the time the platform drops in a lesson and sends the notifications. You can however turn off the notifications if the notification noise is causing your child angst.

- If a student is struggling with anything to do with the work set – please encourage them to contact their teachers via Satchel:One, email or via chat on Teams.
- If you don't have the teachers email address, you can send your query to [admin@wigstonacademy.org](mailto:admin@wigstonacademy.org) and we will forward it to them for you.

In the event of a national lockdown, there will be staff on reception should you need to contact us: 01162881228 or alternatively email: [admin@wigstonmat.org](mailto:admin@wigstonmat.org) and a member of staff will get back to you as soon as possible.

